

## **MINUTES OF MEETING**

### ***HIGHLAND MEADOWS II COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS' MEETING***

*Wednesday, November 25, 2015 at 9:10 a.m.*

*Holiday Inn Winter Haven*

*200 Cypress Gardens Boulevard,*

*Winter Haven, Florida 33880*

Board Members present at roll call:

Andrew Rhinehart	Board Member	
Joel Adams	Board Member	
Rennie Heath	Board Member	
Lauren Schwenk	Board Member	(via phone)

Also Present:

Sarah Warren	Hopping Green & Sams, P.A.
Todd Amaden	Landmark Engineering
Jane Gaarlandt	Fishkind & Associates, Inc.

### **FIRST ORDER OF BUSINESS**

### **Call to Order and Roll Call**

The meeting was called to order. The Board Members and staff in attendance are outlined above.

### **SECOND ORDER OF BUSINESS**

### **Public Comment Period**

There are no members of the public present.

### **THIRD ORDER OF BUSINESS**

### **Consideration of the Minutes of the October 21, 2015 Board of Supervisors' Meeting and the October 26, 2015 Continued Board of Supervisors' Meeting**

The Board reviewed the minutes for the October 21, 2015 Board of Supervisors' Meeting and the October 26, 2015 Continued Board of Supervisors' Meeting.

On MOTION by Mr. Adams, seconded by Mr. Heath, with all in favor, the Board approved the Minutes of the October 21, 2015 Board of Supervisors' Meeting and the October 26, 2015 Continued Board of Supervisors' Meeting.

**FOURTH ORDER OF BUSINESS**

**Opening Bids for Phase 4A  
Construction Services**

Mr. Amaden stated that the District received 3 bids and asked Mr. Heath to confirm on the record that these bids were received prior to 5:00 p.m. on Friday, November 20, 2015. Mr. Heath confirmed that they were. Mr. Amaden opened bid no. 1 from Tucker Paving with a grand total for the bid of \$1,254,673.93 and 180 days for completion. Mr. Amaden opened bid No. 2 from Watson Civil with a grand total for the bid of \$1,915,024.04 and 210 days for completion. The third bid from Kearney was in the total amount of \$1,189,189.89 and 138 days for completion. Mr. Heath noted that they thought about tabling any decision making in order to go through the bids and analyze them. Mr. Adams said that he would vote to give Mr. Amaden time to analyze the bids as the Board has done before and then they can be circulated to the board. Ms. Warren noted that they would just continue this meeting. Mr. Amaden said that he could email out the bid tabulations to the Board. He would be ready with the tabulations by Monday but it is not the best day to meet. A discussion took place about the date of the continued meeting. The meeting will be continue to Thursday, December 3, 2015 at 9:00 a.m.

**FIFTH ORDER OF BUSINESS**

**Consideration of Fiscal Year 2013-  
2014 Audited Financial Report**

The Board reviewed the Fiscal Year 2013-2014 Audited Financial Report. There were no particular findings and no irregularities found in the internal controls. It is considered a clean audit.

On MOTION by Mr. Adams, seconded by Mr. Heath, with all in favor, the Board accepted the Fiscal Year 2013-2014 Audited Financial Report.

**SIXTH ORDER OF BUSINESS**

**Ratification of Payment  
Authorizations Nos. 54-57**

The Board reviewed Payment Authorizations Nos. 54-57. They have all been previously approved and funded.

On MOTION by Mr. Adams, seconded by Mr. Heath, with all in favor, the Board ratified Payment Authorizations Nos. 54-57.

**SIXTH ORDER OF BUSINESS**

**Review of Monthly Financials**

The Board reviewed the monthly financials. There was no action required by the Board.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**District Counsel** – No Report

**District Engineer** – No Report

**District Manager** – No Report

**EIGHTH ORDER OF BUSINESS**

**Supervisor Requests and Audience Comments**


There were no other questions or comments

**NINTH ORDER OF BUSINESS**

**Adjournment**

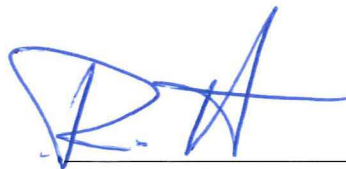
There was no further business to discuss.

ON MOTION by Mr. Heath, seconded by Mr. Adams, with all in favor, the Board Continued the Board of Supervisor's Meeting for the Highland Meadows II Community Development District until December 3, 2015 at 9:00 a.m.



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Secretary / Assistant Secretary



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Chairman / Vice Chairman